Notes for Contributors

The commentary will be written with Times New Roman font, and the examples will be written with 00ZRCola (with the appropriate font size). Indented (1 Tab) paragraphs format will be used, unless otherwise stated.

Times New Roman, 11, 1 line spacing.

Page setup: margins: top 2.5 cm, bottom 2.5 cm, left 2.5 cm, right 3 cm.

Foot notes: Times New Roman, 9.

References: TNR, 10.

Address (work place): at the beginning of the article.

The model for the commentary will look like this:

Volume I, Carte I. 91  (Times New Roman 11)
QI: 054  (Times New Roman 11)
¶(One blank line, TNR 11)

HÊTRE, BYK, BEECH, BUCHE, HAYA, FAGGIO (Title: Times New Roman 12, Bold, Caps Lock)
¶(One blank line, TNR 11)
Carte onomasiologique
¶(One blank line, TNR 11)
Commentaire
¶(One blank line, TNR 11)
Joep Kruijsen  (Times New Roman 11)
Université de Nimègue  (Times New Roman 11)
¶(4 blank lines, TNR 11)

Headings with one number: centred, capital letters, TNR 11, bold; after the first heading (which has 4 blank lines), leave one blank line both before and after the heading, TNR 11. E.g.:

1. THE ASPECT OF THE PLANT

Subheadings with two numbers: centred, first letter capitalised, TNR 11, bold. E.g.:

1.1. The stem’s juice

In case further subheadings are needed, they will be formatted as follows: 1 Tab, TNR 11, first letter capitalised, Italic. Leave one empty line before the subheading, TNR11. The first paragraph of the text that follows the 3-digit subheading will be written from the beginning of the next line. E.g.:

1.1.1. With white stem

At the end of the commentary, start the double answers section on a new page (Ctrl+Enter), TNR, capital letter, 12. Leave one empty line, TNR, 11:
**DOUBLE ANSWERS**

The second answers will be written as follows: numbers and general text with TNR 11, examples with 00ZRCola 11.

The bibliography shall be written on a separate page (Ctrl+Enter), with TNR 10. The title will be written with TNR 10, centred, capital letters, Bold:

**BIBLIOGRAPHY**

After the bibliography, on a separate page (Ctrl+Enter), write the legend with TNR 11. The title will always be written in French, regardless of the language of the commentary, with TNR 12, Bold capital letters:

**LÉGENDE**  **(TNR 12)**

The legend will be written in a table (choose no border). This table will include 3 columns: the first column with the name of the language, the second column with the form, and the third column with the country codes and the network points, e.g.:

| Pol. | mlecz | 04.0/002,004, 005, 007 |

References should be given in text:

- for a dictionary: DA 2010, s.v. păpădie.
- for books/articles with one author: Saramandu 2010:125.

For more than two authors *et al.* should be used.

Papers by the same author are to be chronologically ordered, starting with the oldest and ending with the most recent one.

**BIBLIOGRAPHY:**


If you quote more papers belonging to the same author published in the same year, add a, b, c, etc. for each paper.

For contributions written in Romanian, for quotations, use Romanian inverted commas [„ “]. For quotations in French use French inverted commas [« »], and for all other languages use English inverted commas [“ ”]. Examples are given in italics and translations in between inverted commas: pied ‘foot’.
Notes on Commentaries

Commentaries will be developed using the data provided by each national committees for ALE. In exceptional cases, other sources may be used to complete the ALE available data. Within the commentary, you only have to provide the language and the form (do not use the country name/network points, unless it is really necessary/relevant). For example: Lith. alupkà.